



## **Minutes**

Minutes of the Parish Council Meeting held on the 3<sup>rd</sup> March 2020 at 7.00pm.

Present: Cllr Susan Conway (Chair), Cllr Dunbar Dempsey (Vice Chair), Cllr Dashfield, Cllr Rogers, Cllr White, Cllr Ward and Cllr Bennett (ESCC)

5 Members of the public present

### **The Meeting commenced at 7.30pm**

#### **1. PUBLIC SESSION**

*The chairman of the village hall committee spoke in support for the Parish Council to contribute a percentage of CiL money towards the replacement of the current village hall kitchen.*

*A member of the public asked members if any actions or proceedings are being discussed tonight in regards to the coronavirus virus.*

*Cllr Conway thanked the member of the public and will report on the matter on agenda item 14.*

#### **2. APOLOGIES FOR ABSENCE** – *Apologies were received by Cllr Turner and Cllr Watts*

#### **3. DECLARATIONS OF MEMBERS' INTERESTS** – *Cllr White declared a personal interest in WD/2020/0078 as he is the applicant.*

#### **4. TO ACCEPT THE MINUTES FROM THE CHALVINGTON WITH RIPE PARISH COUNCIL MEETING HELD ON THE 3<sup>rd</sup> FEBRUARY 2020.**

*The minutes were agreed and signed accordingly*

#### **5. MUCKY WEEKENDER - Standing orders suspended**

*Mr Richard Parker-Harding, Head of Environmental Health explained the licences agreement to all members and the reasons the mucky weekender licence was awarded. Originally the licence was agreed under a temporary licence, complaints from previous years required the organisers to apply for a events licence. Officially this is the applicants first application. On this merit a licence is rewarded for a one-off event with conditions.*

*Conditions*

*- Local residents are notified of the event*

*- A mobile number to contact for residents to use if the noise is too loud.*

*The council has summer noise patrols and this area will be monitored.*

*Cllr Bennett explained this event originally started from a birthday party in a private dwelling and has now amplified into a commercial enterprise. They have been operating unlawfully over the last few years and the difficulty is once an event has started, it is extremely difficult to stop it and the disturbance has already impacted residents. The issue is, this should not happen in the first place.*

*Members agreed with the comments from Cllr Bennett and emphasised the overall impact on these events in rural areas needs to be addressed. 7 events over summer, when there are only 12 weekends is substantial. In an urban setting finishing times are 10.30pm where as a rural setting they can go on into the early hours as they are not managed by the same rules.*

*Mr Parker-Harding explained if they do not adhere to the conditions, when applying the following year for a licence, they have evidence to refuse. However, as this is the first official licence, they are given the benefit of the doubt.*

Members asked for reassurance that a patrol will be working over this event and if a contact number to the patrols can be given to councillors so they can pass this on to residents if required.

**1 member of the public left the meeting.**

*Chalvington with Ripe parishioners feel very strongly about this issue.*

**Mr Richard Parker-Harding left the meeting.**

**EAST SUSSEX COUNTY COUNCIL AND WEALDEN DISTRICT COUNCIL REPORTS**

**ESCC** – Cllr Bennett previously circulated the budget report. He explained at the present time he is in the process of writing reports for the APM.

Cllrs thanked Cllr Bennett for his support towards the mucky weekender licence. Cllr Bennett will look into this further and report his findings at the next meeting.

**Cllr Bennett left the meeting**

**WDC – No Report**

**6.** The meeting was re-opened and the councillors made their formal comments on the applications.

**a) Plans**

**Cllr White left the meeting**

**WD/2020/0078/LB** - ECKINGTON HOUSE, RIPE LANE, RIPE, BN8 6AR. New ridge and roof tiles, battens and felt on the rear slopes of the house reusing existing tiles where found suitable and matching second hand tiles where required.

*Chalvington with Ripe Parish Council approves the application and agrees with the required work.*

**Cllr White re-entered the meeting**

**WD/2020/0120/F** – OAKLANDS FARM, POUNDFIELD LANE, CHALVINGTON, BN27 3TH. Proposed farm machinery and calving barn.

*Chalvington with Ripe Parish Council approves the application and recommends additional landscaping to soften the impact of the industrial style barn*

**b) To consider any planning applications that have been received after agenda has been published.**

**WD/2020/0328/F** - BROADACRES, LEWES ROAD, LAUGHTON, BN8 6JG. Conversion of garage roof space to create a residential annexe.

*The clerk will ask for an extension due to the application being received today. If an extension cannot be given an agreement will be made by email.*

**c) Planning applications refused, approved, referred, withdrawn or appeals**

**WD/2018/2775/F** - Approved

**WD/2019/0991/F** - Withdrawn

**Members noted these planning responses**

**d) To note approved responses to applications and appeals approved by email.**

*None*

**e) Tree Preservation Orders and related works**

**TM/2020/0054/TCA** – Work as per schedule subject to regulations designated Ripe conservation area August 1991/March 2017. Greensands, Mill Lane, Ripe, BN8 6AX

**This was noted by members**

**f) Other planning matters- To discuss or note any other planning matters brought to the attention of the Parish Council.**

**Parish panel -Feedback of meeting** – Cllr Ward and Cllr Dunbar Dempsey attended the meeting. A report was circulated and will be placed on the website. Members agree to contact neighbouring parishes to recommend a meeting to discuss the concerns and issues in regard to planning. **Stacey Robins, Head of Planning will attend this meeting. Clerk to action**

*Cllr Rogers recommended objecting to Eastbourne local plan due to the impact this has on existing areas. Cllr Dunbar-Dempsey agreed to draft a response to the Eastbourne Local Plan and bring this back to a parish council meeting*

**Proposed Telecommunications installation at CTIL248844\_TEF86915 Mullany Business Park, Deanland Road, Ripe, East Sussex, BN27 3RP – No objections have been raised towards the mast.**

**7. FINANCIAL MATTERS- Authorisation of payment of Accounts – to approve accounts for payment – (a Schedule of Receipts & Payments will be presented at meeting) – List of payments on separate sheet**

• **March Payments – The payments were agreed and signed accordingly**

*Due to issues with the cheque clearance it has been discovered the mandate for the account has not been updated correctly. This is a series breach of internal controls by the previous regime. The bank mandate is being updated Cllr Conway, Ward and Dunbar Dempsey and they are also to remain signatories. The Clerk will also be added. An update will be given at the next council meeting.*

• **Budget - The current budget was discussed and agreed. The clerk will readdress the budget for 2020-21 and bring to the next full council meeting for discussion and agreeing.**

• **Lewes Fund – The Parish Council cannot apply for this grant. The clerk will forward the information to any interested parties.**

**8. CLIMATE CHANGE/CLIMATE EMERGENCY - Members discussed the idea of wildflower verges and agreed in principle this was a lovely idea. Members will review areas and bring ideas to the next council meeting.**

**9. CIL – COMMUNITY INFRASTRUCTURE LEVY –**

*Cllr Conway informed members of an incident in the village shop recently when she received heavy criticism and harassing behaviour over the CiL expenditure and information relating to this. All councillors were very concerned over this incident and would like it noted. Harassment of a councillor is not acceptable they are volunteers and are working hard for the parish on all areas. The Parish Council has had to follow specific procedures which involve outside bodies and this has led to some delays, these must be followed and adhered.*

*Cllr White said that some parishioners had expressed concern that they are not being kept fully informed regarding the CIL. In fact, the CIL and associated procedures have been fully discussed at PC meetings and minuted. In particular:*

*July 2019. Recorded that CIL monies received and procedures for allocating funding agreed including the formation of a Working Party. Parishioners invited to make suggestions. This was recorded in the minutes and separate notices placed on the parish notice boards and the parish magazine.*

*August. No meeting*

*September. CIL discussed. Published a full list of suggestions in the minutes and the deadline for suggestions extended to 31 October 2019. All recorded in the minutes.*

*October. CIL discussed and an updated full list of suggestions published in the minutes. Parishioners invited to discuss with the Working Party any observations or concerns which they may have.*

*November. CIL discussed and reported that the defibrillator would be presented at the December meeting for a decision. Recorded in the minutes.*

*December. CIL discussed and the defibrillator funding approved. The full list of suggestions was again recorded. The next steps were outlined including writing to those who had made suggestions for further information where necessary and to ESCC regarding highways regulations. All recorded in the minutes.*

*January 2020. CIL discussed and a summary of receipts and expenditure to date given, all recorded in the minutes.*

*February. CIL discussed and another full list of suggestions published. All minuted and the list published in March's parish magazine".*

March – Members agreed to award a contribution of £6000 towards the kitchen hall. A vote was taken 5 members agreed and 1 member abstained.

The defibrillator is fully registered with the community heart team. The Next step is volunteers, information will be published in the parish magazine, anyone who would like to be involved to email Cllr Rogers for details.

Telephone refurbishment to be considered at the next full council meeting.

ESCC have responded to the islands and they are producing drawings and quotes from their contractors. Once this has been received the next actions can be discussed.

A councillor questioned who owns the land next to the church. The clerk will investigate, members agreed a Land search fee of up £10.

CIL Account:

Monies Received: £39,436

Hall kitchen £6000 - committed but not spent

Expenditure:

Defibrillator £4000

Legal Costs £550

**Balance £34,886**

## **10. ITEMS FOR DECISION AND ALLOCATION OF RESOURCES**

**10.1 – Restoration/maintenance of fingerposts**– The clerk is still awaiting quotes. Cllr Dunbar-Dempsey will email the clerk with the two fingerposts in need of urgent restoration. To obtain match funding for this year quotes needs to be obtained. The clerk will chase for these quotes.

**2 members of the public left the meeting**

**10.2 - Council Members email address** – Nearly all members are using the new email addresses. Once all members are registered the clerk will send updated details to all members. The website and noticeboards will also be updated.

**10.3 - Updating website** – To clerk will look into changing the website to a different host. Also, the clerk will make sure the current website has all current agenda, minutes and updated contact details.

**10.4** - All members agreed Cllr Conway and Cllr White to be representatives at Ripe Village store Stores AGM

**10.5** - Members discussed a more informal APM to invite local residents and organisations. Members will discuss ideas by email ready for the next full council meeting. Members agreed the AGM will take place beforehand at 6pm.

## **11. ITEMS FOR UPDATING AND NOTING**

**11.1 - Traffic calming update** – Cllr Rogers asked members for an approval for a traffic survey for a cost up to £500. All members agreed the expenditure and the clerk's contact details will be given to ESCC.

**13 - CORRESPONDENCE** - Procedure for Correspondence to be agreed

-Funding available for Youth Clubs in England

**Members noted correspondence**

For noting (Previously Circulated or request a copy to be sent)

**13.1- Correspondence after the agenda was published**

*None*

**14- REPORTS (by leave) NOT FOR DECISION**

*Cllr Conway informed members there will be ringing bells on VE day at the church.*

*Music festival donation to be placed on next month's meeting*

*Parish Magazine grant for next month's meeting.*

*Coronavirus - The clerk has some official correspondence from SSALC which will be circulated to all councillors. This will be placed on the next month meeting for discussion.*

*Cllr White reported Church Farm Lane in Chalvington is in a really bad condition. The clerk will contact highways and inform them.*

*The clerk's laptop will be placed on the agenda for the next meeting*

*The meeting closed at 21.30pm*