

CHALVINGTON WITH RIPE PARISH COUNCIL

Minutes of the Annual General Meeting held in Hayton Baker
Hall, Ripe on Tuesday 2nd May 2017

PRESENT: Cllr Webb (Chairman) Cllr Dunbar Dempsey
 Cllr Shonfeld Cllr White
 Cllr Ward Cllr Brass

ATTENDING: A Stevens (Clerk) and four members of the public were in attendance.

1. Public Session

Mr Reardon described his application which is for the installation of two traditional windows in the north-west roof at The Coach House in Church Lane. He said the application is for dormer windows and the materials used will be in keeping with and sympathetic to the area. He said the windows are needed to increase the head height in the bedroom.

2. Apologies for Absence

Apologies for absence were received and accepted from Councillor English. District Councillor Ede also sent apologies for his absence.

3. To elect a Chairman for the ensuing year

Cllr White proposed and Cllr Dunbar Dempsey seconded Cllr Webb for the role of Chairman to Chalvington with Ripe Parish Council. All were in favour.

Cllr Webb confirmed he will accept the role of Chairman to Chalvington with Ripe Parish Council.

4. To elect a Vice-Chairman for the ensuing year

Cllr Ward proposed and Cllr White seconded Cllr Dunbar Dempsey for the role of Vice Chairman to Chalvington with Ripe Parish Council. All were in favour.

Cllr Dunbar Dempsey accepted the role of Vice-Chairman to Chalvington with Ripe Parish Council.

5. Minutes

The minutes of the Annual General Meeting held on 12th May 2016 were noted having been previously approved at an earlier meeting.

The minutes of the Full Council Meeting held on the 24th April 2017 were approved and signed as a true and accurate record by the Chairman.

6. To adopt the Standing Orders/Financial Regulations for the ensuing year

Chalvington with Ripe Parish Council resolved to adopt the latest Standing Orders for the ensuing year which had been circulated by the Clerk before the meeting.

Chalvington with Ripe Parish Council resolved to adopt the latest Financial Regulations for the ensuing year which had also been circulated by the Clerk before the meeting.

Paper copies of the Standing Orders and Financial Regulations were also handed out at the meeting.

7. To appoint Councillors as Representatives of the Parish Council on the following bodies;

Councillors resolved that the following Councillors serve on the outside bodies listed;

Police Liaison Meetings	Cllr Shonfeld
Emergency Co-ordinator	Cllr Brass
Wealden District Association of Local Councils	Alison Stevens
Tree Warden	Cllr Ward
Hayton Baker Hall	Cllr Brass
ESALC AGM	Cllr Dunbar Dempsey
Parish Planning Panel	Cllr White

8. To consider payment of the following annual subscriptions;

Councillors resolved unanimously to pay the following subscriptions for the ensuing year;

Wealden District Associations of Local Councils
Society of Local Council Clerks
Sussex Association of Local Councils
Zurich Insurance

9. To agree the meeting dates for the year ahead

Councillors resolved unanimously that the dates will be;

2017

July	3 rd
September	4 th
October	2 nd
November	6 th
December	4 th

2018

January	4 th (Thursday)
February	5 th
March	5 th
April	5 th (Thursday)
May	3 rd (Thursday)
June	4 th

10. To agree bank signatories

Councillors resolved that two councillors sign each cheque and that the four signatories will remain – Councillors Webb, Brass, Ward and Dunbar Dempsey.

11. To adopt the accounts for the financial year to 31st March 2017

Councillors **resolved** to accept the Receipts and Payments Account, Bank Reconciliation, Asset Schedule, Annual Return, Annual Governance Statement, Risk Management Document and Internal Control Arrangements for 2016-2017.

12. To adopt the Code of Conduct for the ensuing year

Councillors resolved to accept the Code of Conduct and Register of Interest introduced by Wealden District Council under the Localism Act 2012.

13. General Power of Competence

Chalvington with Ripe Parish Council resolved that it meets the prescribed conditions for the General Power of Competence.

14. Planning Applications

The following planning applications was considered;

WD/2017/0880/F – The Coach House, Church Lane – Installation of two traditional windows to the north west roof – Chalvington with Ripe Parish Council has no objections on any planning grounds to this application but asks that the curtains are kept closed to keep light pollution to a minimum.

Wealden District Council also asked the Parish Council to verify or dispute allegations made in the following application for a Certificate of Lawful Development;

WD/2017/0638/LDE – Darp Farm, Darp Lane – the use of land as domestic curtilage - Chalvington with Ripe Parish Council supports the applicant's statement and has no reason to dispute the information given.

15. Questions from Members

Councillor Webb and Ward sent their apologies for the next Parish Council Meeting which is planned for Monday 5th June.

There being no further business, the meeting closed at 8.10pm.